

Belgium & Luxembourg: Exception to our Standard Conditions of Purchase

The information below is only applicable for suppliers of Coca-Cola European Partners Belgium SPRL and Coca-Cola European Partners Luxembourg SARL. The default payment term is **60 days end-of-month plus 5** as outlined in the Standard Conditions of Purchase. Exceptions are outlined below.

Exception for small suppliers

We make an exception and apply a lower payment term of **30 days end of month plus 5** for our small suppliers, meaning CCEP will pay all correct invoices five days after the end of the calendar month following **30 days** from the date of the invoice. If the payment date is on a weekend or a public holiday, the payment will be made on the next following working day.

A small supplier meets the requirements per CCEP (annual spend threshold) and EU recommendation 2003/361 for a Small supplier:

1. *Annual supply to CCEP of less than €100,000 (excluding VAT); AND
2. Staff headcount: < 50 persons; AND
3. Annual Turnover: ≤ €10,000,000; OR
4. Annual Balance Sheet Total: ≤ €10,000,000

To support your application for “Small supplier” payment terms, the following documentation is required:

1. An official document detailing the company’s headcount (which includes employees, secondees, owners-managers and partners) signed by an appropriately authorized person; AND
2. The most recent financial statements signed by an appropriately authorized person; AND
3. A signed copy of the application form

*Please note that the €100,000 annual supply threshold will be based on the 2020 annual supply to all of our CCEP entities, including goods supplied by any related entity. If your company is part of a group, all criteria are applied to the sum of all your group entities.

The Small supplier application form can be downloaded from the link below. A completed form including required attachments can be sent to: supplier@ccep.com